

Confidentiality and Impartiality

Dillon completes all Third-party Greenhouse Gas (GHG) Validation and Verification work under the umbrella of Dillon's Privacy Policy.

Confidentiality

Confidentiality is legally enforceable in our client contracts for all projects and ensures that:

- Dillon, its personnel and any outsourced bodies treat all information obtained or created during the validation or verification, whether from the client or another party, as confidential
- Dillon does not disclose information that is not public regarding a client or responsible party to a third party without express consent of that party
- Dillon informs the client and responsible party before placing any information in the public domain, as required under a specific GHG program
- Dillon use equipment and facilities to ensure the secure handling of confidential information.

Impartiality

Dillon's policies and procedures regarding conflict of interest (COI) and safeguarding impartiality reflects the commitment by our Board of Directors and each staff member to act impartially in all activities including GHG validation and verification activities. Dillon understands that the principles of COI and impartiality are essential to providing independent third party auditing services.

For each assignment (in the pre-engagement phase), Dillon conducts a thorough review of potential COI and threats to impartiality at the operational, policy and corporate levels. Our team is required to personally attest to any potential threat to impartiality or potential COI on a Project Impartiality, Resources, and Conflict (PIRC) Form.

Should a potential COI or threat to impartiality be identified, our team will work to determine mitigation measures, if applicable, or alternatively Dillon may determine that we are not in a position to provide proper and impartial third-party GHG assurance services for the assignment/client.